



HEYBROOK SCHOOL HOLIDAY POLICY

It is the school's duty to put the education of its pupils at the heart of all its policies. Our mission is to champion the educational achievement of the children. The school has a duty to ensure at least national expectations in terms of attainment and progress for all children in the school. The school needs to constantly and consistently remind all its stakeholders of our duty to ensure that each child succeeds. Success is absolutely linked to attendance at school.

The school actively promotes the fact that children need to attend school in order to succeed. The school is determined to ensure that as a minimum, every child has an attendance level of 96% or above*.

When considering requests for time away from school during term time the school takes as its guiding principle the fact that children receive 190 days of schooling and 71 days of holiday (excluding weekends) in each calendar year. It is reasonable to expect that in most cases all visits away from Rochdale should be taken during holiday periods.

The school takes its guidance from the Department for Education and will not agree to absence from school during term time except in exceptional circumstances. Any definition of 'exceptional' has to be in the best interests of the child. Holidays of any kind are not regarded as being exceptional.

The Headteacher, or his delegated representative (the Pastoral Manager), will listen to all requests for time away from school. The Headteacher, or in his absence a member of the Senior Leadership Team, will make the final decision.

Should the school agree to any absence parents will be expected to show proof of return e.g. a confirmed return flight ticket.

Should any child miss days of their education due to extended unauthorised absence, this will generate a fine and may lead to the child losing their place at school and being removed from the register. Once removed, parents may have difficulty re-admitting their child back into the school.

The following letter is distributed to parents at the start of each academic year.

**The remaining 4% equates to approximately 8 days / 40 lessons.*



Heybrook Primary School
NO HOLIDAYS DURING TERM TIME
Your child's education is priceless!

In line with National Guidance, Heybrook Primary School does NOT allow holidays in school time. There are 190 statutory school days in one school year, this leaves 175 days every year available for holidays.

The Law

Children of school age registered at a school must by law attend school every day unless they are ill. It is expected that every child will have an attendance record of at least 96%. The law does not allow the school to grant parents' permission to take their children away from education for a holiday.

Parents who take their children away from their education during term time are breaking the law and risk a fine. Any children who are missing from school without the Headteacher's permission will be taken off the school register and may not be able to return to the school.

Please ensure that your child arrives in school on time every day. If your child is unwell and unable to attend school, please ring the school office on 01706 647201 and provide a reason for absence as soon as possible otherwise your child's absence will be marked as unauthorised.

When booking dental/medical appointments during school time please aim to book appointments out of school hours. If your child does have an appointment, please inform us beforehand.

Thank you, your support is greatly appreciated. For further information please contact Usma Ahmed (Pastoral Manager) on 01706 647201.